

# How to: Succeed in Online Learning



## **Tips to stay on track:**

- **Print out the syllabus! Read it over and then highlight each week as it passes so you know where you are!**
- **Add ALL important dates into your planner so you know when assignments are due!**
- **Set aside an hour or two a week to dedicate to that class!**

**An online class is a big  
Step towards adult  
RESPONSIBILITY!**

## **Ways to keep up:**

- **Online classes can be hard if you start to fall behind.**
- **Stay in touch with your professor. In most cases, they will respond rather quickly and it'll be useful in the future if you ever have questions!**
- **DO NOT do your assignments the night before the due date. This will result in poor grades. Just because the class is online – Doesn't mean it's easy!**