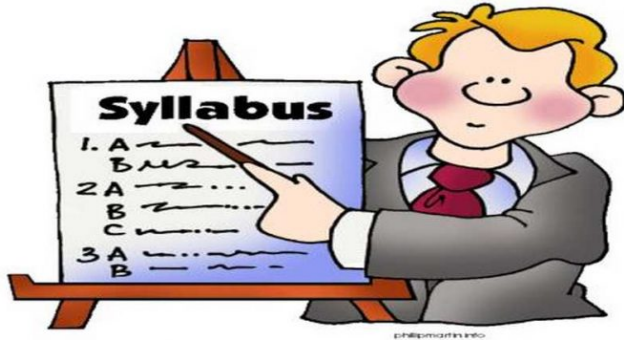


Tips on Following the Syllabus:

Taking an online class can be difficult, especially following the syllabus. Following the syllabus is important and sets the tone for the whole class.



Why is it important:

- To know what the teacher expects of you.
 - States their late policy and grading policy.
- To see the format of the course.
- States the textbook that is needed for the class.
- Has the teachers email, phone number, office hours and office location.

Tips on Understanding the Syllabus:

- Print the syllabus out.
- Read through it
- Highlight the assignments and due dates.
- Email professor about questions on syllabus.

If you don't understand the syllabus:

- May result in poor grades.
- Miss assignments.
- Be confused on the class and not understand anything.
- Teacher will tell you to refer back to syllabus if you have a question.

